

**THE RALPH PARRISH FOUNDATION**  
**Registered Charity No. 1119246**

**These notes should be read before making a grant application**

This Charity owes its origins to the late Ralph Parrish who on his death bequeathed his Estate to the Foundation. It was his wish that the Charity should provide educational grants for students in higher and further education and financial assistance to those in genuine need. Claimants must reside within the boundaries of East Lindsey District Council.

The Foundation is administered by the Trustees, free of any charges, who make every effort to keep expenditure to an absolute minimum in order to maximise the funds available for charitable purposes. The Trustees do not have the time or resources to do anything other than make a decision to approve or reject a grant application based on the initial information provided. It is therefore essential that initial applications provide comprehensive personal and financial details. Inadequate information leaving questions to be asked will normally be rejected.

To save time and expense the Trustees only contact successful applicants. You can assume your application has been unsuccessful if you have not heard from them within 14 days. The Trustees will accept third party applications, but again they expect such applications to provide comprehensive information at the outset.

The Trustees are John Atkinson and Malcolm Wright who are jointly responsible for all decisions made. Normally all initial applications and contact should be made to Malcolm Wright at F H Manning Financial Services Ltd of The Street Lamp, 8-12 South Street, Horncastle, Lincs, LN9 6DT, telephone 01507 527323. In exceptional circumstances John Atkinson can be contacted on 01754 810641.

## THE RALPH PARRISH FOUNDATION GRANT APPLICATION FORM

If more space is required under any heading, please attach a continuation sheet

FULL NAME AND DESIGNATION					
ADDRESS					
TELEPHONE NO.		MOBILE NO.			
EMAIL		NATIONAL INSURANCE NO.			
MARITAL STATUS		DEPENDENT CHILDREN		AGES	

How would you like the Charity to assist you and what circumstances make this application necessary (Students must furnish evidence of attendance at University, e.g. an offer of a place and provide the nature and duration of the course).

**INCOME**

Details of all earnings, full or part-time/pensions/state benefits/investment income/rents/other grants or assistance supported where possible with supporting evidence, e.g. P60's, copy tax return, HMRC assessment, Department of Work and Pensions statement. The income of parents/guardians, other family members etc. will be required in the case of students or any applicant dependent on any third party.

**EXPENSES/OUTGOINGS**

Provide details of rent payable, council tax, credit debit card balances and monthly payments, utility costs and any other information which you think may have an influence on the application or which the Trustees may reasonably expect to be told. Reasonable estimates may be used in the absence of precise information. You must indicate that a figure is estimated.

For the purposes of regular grant payments made by cheque, what is your:

Bank Name:		Sort Code:	
Account No:		Address:	

I certify that I have provided all the personal and financial information which is required for the purposes of this grant claim.

Signed ..... Date .....

Signed  
Second Signature .....  
(where appropriate)

Where the application is made by a third party the person on whose behalf it has been made should add their signature to indicate they are aware of the application and its contents. If this is not possible due to disability etc., please explain.